

ROLE PROFILE

BU Name_Functional Area

Job Title	Lead Surveyor	Reporting to	Section Head Mine Engineering
PBU	PBU	Department	Mine Technical
Direct Reports		Budget/Size	
Grade	M10E	Job Family	
		Sub Family	
Position Type		Role Profile Number	
Job Purpose			
Job is to survey material volume movement inside mine, stockpile and plant			
Key Accountabilities			
Daily Reporting for the Sizing Productions and Monitoring of Raw Materials & Byproducts at the sizing yard.			
Daily monitoring of the blasted materials in the mine and the stockpiles.			
Supervising the Survey teams daily survey tasks.			
Prepare the report of the Boreholes Samples locations Collar location for Drilling Program (RC-CORE).			
Provides work directions to assigned surveyors and helpers in carrying out the daily duties of the job.			
Mine Map Preparation of all the Phosphate blasted blocks for the weekly Crusher feed plan.			
Weekly batch closing for the mine and stockpiles.			
Scanning and modeling all the stockpile for Month-end batch closing.			
Month-end batch closing report for the mine, sizing stockpiles and primary stockpiles.			
Prepare all the updated models of the pit and Stockpiles by month-end.			
Prepare the Crusher feed production Report.			
Prepare the Mine Boundaries drawings, Exposed Ore quantities, and mined out polygons.			
Prepare the weekly Planned and Actual blasted quantities Report.			
Monitoring all the grid elevations at all loading Phosphate blocks.			
Survey and prepare the stockpile report quantities inside the plant as needed.			
Backfill , Dumps ,stockpiles and slope monitoring.			
Prepare the Stockpiles report as per the survey of the Third-party company for Reconciliation.			
Any other Business requirements as requested by Department superiors.			
Comply with Department and company Procedure.			
Comply with Company Safety Procedure.			
Monitor all survey equipment integrity/working properly.			
Minimum Qualifications, Experience and Competencies			
Minimum Qualifications: Bachelor degree in geodetic/survey engineering			
Minimum Experience: 10			
Ma'aden High-Performance Competencies:			
Skills: work on Surveying software like Surpac, AutoCAD			