

## Job Descriptions

<b>Job Title:</b>	Project Engineer	<b>Salary Grade</b>	SAR 9,450 (Inc All)
<b>Division / Department:</b>	TS- MSS	<b>Employment Type:</b>	Work Visa
<b>Direct Manager:</b>		<b>Duty Hours:</b>	08 Hours / Day, 6 Days / Week

### **Job Purpose:**

*The Project Engineer will be responsible for managing and executing engineering projects from concept to completion while ensuring adherence to Engineering Specifications, SHEMS, and EHSS guidelines. The role requires coordination with cross-functional teams, effective communication, and a strong focus on safety, quality, and budget management.*

### **Key Responsibilities:**

- *Ensure full compliance with applicable SHEMS and EHSS standards throughout the project lifecycle.*
- *Apply Engineering Specifications and adhere to relevant industry standards and codes (e.g., API, ASME).*
- *Interpret and review engineering drawings, schematic diagrams, and technical documents in alignment with project requirements.*
- *Utilize SAP Project System for project tracking, budgeting, and reporting.*
- *Prepare and manage project schedules, budgets, and deliverables, ensuring alignment with business objectives.*
- *Lead and coordinate multi-disciplinary project teams, ensuring effective communication and task execution.*
- *Monitor and control project risks, changes, and issues; provide timely solutions and updates to stakeholders.*
- *Maintain and ensure EHSS compliance at all stages of project execution.*
- *Support the development of junior engineers through mentoring and guidance.*
- *Ensure all documentation and deliverables are accurate, complete, and submitted on time.*

### **Required Qualifications and Experience:**

- *Bachelor's degree in engineering (Mechanical, Electrical, Chemical, or relevant field).*
- *Minimum 5 years of experience in project engineering or related roles within the industrial or petrochemical sector.*

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- ***Proven experience in project management, preferably within similar environments.***
- ***Proficiency in engineering software, Microsoft Office, and Outlook.***
- ***Strong working knowledge of SAP (Project System).***
- ***Familiarity with engineering deliverables, processes, and documentation control.***

### ***Key Competencies and Skills:***

- ***Strong analytical and conceptual thinking.***
- ***Excellent communication skills in English (reading, writing, and speaking).***
- ***Strong interpersonal skills and the ability to work effectively in cross-functional teams.***
- ***Ability to manage time, conflicts, and adapt to change proactively.***
- ***Demonstrated initiative, leadership, and problem-solving skills.***
- ***High level of foresight and planning ability.***
- ***Team player with the ability to collaborate and develop others.***

### ***Preferred Attributes:***

- ***Previous experience with systems and processes.***
- ***Certifications in Project Management (e.g., PMP) will be an advantage.***

Approved by	Reviewed and accepted by
Signature over printed name	Signature over printed name
Date:	Date: